



ENFIELD ISLAND VILLAGE TRUST
Board Meeting
Tuesday 13th December 2016 (161213)
MINUTES & ACTIONS

Enfield Island Village Trust

Present	Initials	Role and Organisation
Vincent Green (Chair)	VG	Trustee, EIVT
Paul King (Secretary)	PK	Trustee, EIVT
Jacqui Bainbridge	JB	Trustee, EIVT
Andrew College (Treasurer)	AC	Trustee, EIVT
Jay Paramanathan (Vice Chair)	JP	Trustee, EIVT

In Attendance	Initials	Role

Apologies	Initials	Role
Mark Turner	MT	Trustee, EIVT

Item No	Discussions		
1	Welcome and Apologies Trustees were welcomed and apologies were recorded.		
2	Declarations of interest There were no declarations of interest. The meeting was quorate		

ENFIELD ISLAND VILLAGE TRUST BOARD MEETING

Item No	Discussions	Action/Decision (A/D)	Timescale
3	<p>Minutes from the Previous Meeting and update on actions The minutes of the previous meeting were approved by the board.</p> <p>Replacement of lights in Community Centre; We are still waiting for a quote from a local contractor.</p> <p>Community Centre safety checks; These had all been received from IP and will be discussed at a later date.</p> <p>Trust bank accounts; AC updated the board on progress to date.</p>	<p>A: Chase for final quotes for replacement lights</p> <p>A: AC to continue to chase Barclays</p>	<p>21/12/2016</p> <p>21/12/2016</p>
4	<p>Update on risk register No updates.</p>		
5	<p>Answers to rent charge questions from Solicitor This item was deferred until the next committee meeting.</p>		
6	<p>AGM planning JP ran through the PowerPoint slides to be used and the plan of the meeting and these were accepted. The Managing Agent will add their own slides for their section of the presentation. It was agreed that our policies and other documents would be published on our website in due course.</p>	<p>A: Publish policies and documents on website</p>	<p>31/12/2016</p>
7	<p>Letter to residents from MA Trustees discussed the introductory letter sent to residents by the Managing Agent. Trustees felt that some of the wording was confusing. VG will discuss this with the Managing Agent and request the letter be reissued if necessary.</p>	<p>A: VG to action</p>	<p>21/12/2016</p>
8	<p>AOB None.</p>		

ENFIELD ISLAND VILLAGE TRUST BOARD MEETING

9	Date of Next Meeting The AGM will be held tomorrow, Wednesday 14 th December, 2016. The next committee meeting will be Wednesday 21 st December.		
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