



ENFIELD ISLAND VILLAGE TRUST
Trustees Board Meeting
Monday, 03 June 2019 (190603)
MINUTES & ACTIONS

Trustees

Jay Paramanathan, Chair (JP)	Present
Andrew Colledge, Treasurer (AC)	Present
Kwame Owusu (KO) CAH appointed Trustee, 1 vote for CAH	Apologies
Karen Rowntree (KR)	Present
Mark Novak (MN)	Present
Laraine Hodgson (LH)	Apologies
Rebecca Allotey (RA)	Present
Asraff Alleemudder (AA)	0

In attendance

N/A

	Item Description	Action Owner	Due Date	Action Log
1	Welcome, Apologies and Quorum Check Five Trustees present, the meeting was quorate.			
2	Declarations of Interest There were no declarations of interest.			
3	Minutes of Previous Meeting The Minutes of the previous meeting were approved Publish minutes on Trust website	AC		
4	Review of Minuted Actions Each Action on the Action List was discussed and completed actions were closed.			
5	Treasurer's Update Treasurer updated the board on the rentcharge position. The new bookkeeper has made good progress setting up the new accounting system and will start the credit control process for 19-20 rentcharge.			
6	Legal matters Trustees discussed legal matters in closed session			
7	Canal maintenance The canal maintenance company have suggested two options to treat the blanket and duck weed problem in the canal. Trustees discussed the options and decided to ask the contractor to use the recommended chemical. Liaise with Eliot	MN		
8	Business Planning and Priorities Planned Preventative maintenance. AC updated Trustees on the delay in completing the survey. AC will liaise with Warwick Estates and ask them to manage the contractor.	AC		
9	Trust AGM Trustees discussed agenda for the AGM			
10	Date of Next Meeting The next Trustees meeting is scheduled for Monday 24/06/2018 Dates to be published on EIVT website	AC		