



ENFIELD ISLAND VILLAGE TRUST
Trustees Board Meeting
Monday, 29 July 2019 (190729)
MINUTES & ACTIONS

Trustees

Jay Paramanathan, Chair (JP)	Present
Andrew Colledge (AC)	Present
Kwame Owusu (KO) CAH appointed Trustee	Apologies
Karen Rowntree (KR)	Present
Mark Novak (MN)	Present
Laraine Hodgson (LH)	Present

In attendance

N/A

	Item Description	Action Owner	Due Date	Action Log
1 & 2	Welcome, Apologies and Quorum Check Five Trustees present, the meeting was quorate.			
3	Declarations of Interest There were no declarations of interest.			
4	Estates Services Update Canal maintenance JP updated Trustees that the canal contractor is due on site 30 July 2019. JL will supervise their work. Trustees welcomed the news that this long awaited work would finally be completed. Gardening Contract There were a small number of minor complaints about areas being missed by the gardening team. All complaints should be addressed to the managing agent in the first instance. LH will discuss these with the managing agent when they meet	LH	30/07/2019	
5	Trust AGM The date of the next AGM has been set as 30 September 2019 The content and format of the AGM is delegated to the Membership affairs committee.	MA Committee	ongoing	
6	Any Other Business There was no other business.			
7	Date of Next Meeting The next Trustees meeting is scheduled for Monday 2/09/2019 at the Community Centre Dates to be published on EIVT website	AC		